

# Cash flow forecast template.

This cash flow forecast template helps you to forecast cash flow on a month-to-month basis, or for the whole year. Start by entering your opening bank balance in the highlighted field.



RECEIPTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Sales													
Other revenue													
<b>Total receipts</b>													
LESS PAYMENTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
<b>Direct costs</b>													
Materials													
Stock													
Packaging													
Other													
<b>Sub total for direct costs</b>													
<b>Overheads</b>													
Accounting													
Bank fees													
Cleaning													
Communications													
Freight and postage													
Insurance													
Interest													
Marketing and advertising													
Motor vehicle expenses													
Office expenses													
Power													
Rent													
Repairs and maintenance													
Salaries and employee expenses													
Subscriptions													
Tax													
Website hosting and maintenance													
<b>Sub total for overheads</b>													
<b>Total cash payments</b>													
<b>Net cash flow</b>													
<b>Opening bank balance</b>													
<b>Closing bank balance</b>													

**Small print**

Please note that this is a guide only and should neither replace competent advice, nor be taken, or relied upon, as financial or professional advice. Seek professional advice before making any decision that could affect your business.